



Attention Families!

Berrien Springs Public Schools is now taking payments online!

Pay when it's most convenient for you with a computer or mobile device at
<https://homeoftheshamrocks.revtrak.net>.

Save time and be confident that your payment makes it where it needs to go. You can pay online with eCheck, debit, or credit cards.

Berrien Springs Public Schools is currently accepting online payment for fees like these:



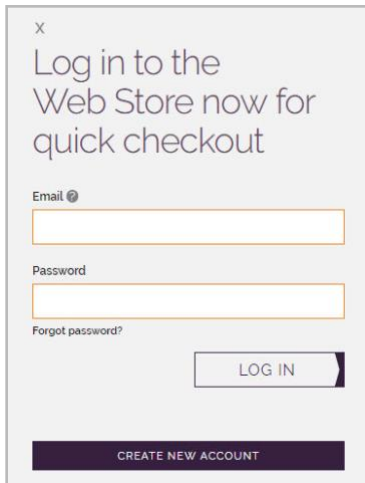
Visit <https://homeoftheshamrocks.RevTrak.net> to pay fees

Visit the Web Store

Visit <https://homeoftheshamrocks.revtrak.net>.

Add the items you need to purchase to your cart, when you are ready to check out, click Checkout. You will be prompted to log in or create your personal Web Store account.

Setting up your payment information



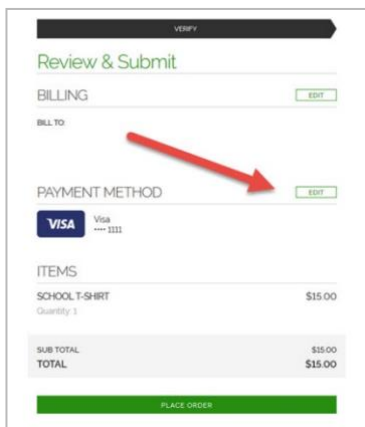
A screenshot of the RevTrak Web Store login page. At the top, it says "Log in to the Web Store now for quick checkout". Below this are two input fields: "Email" and "Password". There is a link "Forgot password?" below the password field. A "LOG IN" button is to the right of the password field. At the bottom, there is a "CREATE NEW ACCOUNT" button.

Enter your **RevTrak Web Store** email and password.



A screenshot of the RevTrak Web Store eCheck payment page. It says "Add an eCheck for a quicker checkout experience". There are input fields for "Routing number*", "Account number*", and "Re-enter account number*". Below these are fields for "Name on Account*" and "New Name". A red arrow points to the "USE ECHECK" button. Below the input fields, there is a summary of the payment information: "Routing Number: 122205277", "Account Number: 6074304068", and "Check Number: 2400". At the bottom, there are two buttons: "USE DEBIT/CREDIT" and "USE ECHECK".

To add an eCheck, stay on this screen and enter your billing information. Select **Add eCheck**. In order to add a Credit or Debit card, select **Use Debit/Credit** and then **Add Card**. Enter your billing and payment information.



A screenshot of the RevTrak Web Store checkout page. It says "Review & Submit". There are two sections: "BILLING" and "PAYMENT METHOD". A red arrow points to the "PAYMENT METHOD" section. Below these sections is a table of items: "SCHOOL T-SHIRT" with a quantity of 1 and a price of \$15.00. At the bottom, there is a summary of the order: "SUB TOTAL: \$15.00" and "TOTAL: \$15.00". A "PLACE ORDER" button is at the bottom.

If you are a returning customer and wish to add a different Payment Method, click on the **Edit** tab.

Verify information for accuracy and Click **Place Order**.

Payment will be processed and receipt can be viewed and printed. A receipt will automatically be sent to the email address provided. Receipt can be viewed at any time through your account settings.