

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events (Lunch Hour)

Name of Reporting **School: DISCOVERY ACADEMY**

Date of Drill: 9-21-2022 Time drill was held: 1:10

Exact time required to evacuate/shelter/secure: 1:03

Total Participants: 16

Remarks: NIA

This report is for emergency drill # 2 for school year 2022-2023

Name of person conducting drill: Bill Bergan

Title of person conducting drill: Director

Signature of person conducting drill: 

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name & Title _____

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Matthew W. Osterman School Resource Officer

OR

- ☐ Fire (fire chief or designee)

Name & Title _____