

**Executive Order 2020-35**  
**District/School Continuity of Learning Plan**  
**ISD/RESA Approval Guide**

**District: Berrien Springs Public Schools**

**Date Submitted: 04-17-2020**

This document provides guidance to ISD/RESA Superintendents as they review and approve districts' Continuity of Learning Plans. The elements in the first column were taken directly from the Governor's Executive Order. The components in column two were taken directly from the elements in column one. Three important documents are linked below for your convenience. ✓

[Executive Order 2020-35](#)

[MAISA Memo to ISD Superintendents - 4/3/2020](#)

[Template for District Continuity of Learning Plan](#)

Executive Order Element	Required Components of Element
<p>1. A description of the methods a district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil's inability to fully participate.</p>	<p>___ ✓ ___ Plan describes alternative modes of instruction. Comments:</p>
	<p>___ ✓ ___ Plan includes a summary of materials that each pupil and family will need to access the modes of instruction. Comments:</p>
	<p>___ ✓ ___ When offering electronic instruction, the plan ensures pupils have access to a connected electronic device. Comments:</p>
	<p>___ ✓ ___ Plan does not penalize a pupil for their inability to fully participate. Comments:</p>
<p><b>Element #1 Approval</b></p>	<p>___ ✓ ___ Fully ___ Partially ___ No Evidence of this component Revisions Needed (if any):</p>

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Executive Order Element	Required Components of Element
<p>2. A description of the methods a district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.</p>	<p><input checked="" type="checkbox"/> Plan describes methods a district/school will keep pupils at the center of educational activities. Comments:</p>
	<p><input checked="" type="checkbox"/> Plan includes outreach to continue building relationships and maintain connections with pupils. Comments:</p>
<p><b>Element #2 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>3. A description of plan to deliver content in multiple way so that all pupils can access learning.</p>	<p><input checked="" type="checkbox"/> Plan describes multiple methods of content delivery. Comments:</p>
<p><b>Element #3 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>

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Executive Order Element	Required Components of Element
<p>4. A description of plans to manage and monitor learning by pupils.</p>	<p><input checked="" type="checkbox"/> Plan describes how the school will manage and monitor pupil learning. Comments:</p>
<p><b>Element #4 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>5. A budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.</p>	<p><input checked="" type="checkbox"/> Plan contains a budget outlining additional expenditures and sources of revenue. Comments:</p>
<p><b>Element #5 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>6. A description of the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.</p>	<p><input checked="" type="checkbox"/> Plan describes the manner in which school community stakeholders participated in development of the plan. Comments:</p>

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<b>Element #6 Approval</b>	<input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):
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Executive Order Element	Required Components of Element
<p>7. A description of methods the district will use to notify pupils and parents or guardians of the Plan.</p>	<p><input checked="" type="checkbox"/> Plan describes methods the district/school will notify pupils/families of the plan Comments:</p>
<p><b>Element #7 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>8. A best estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.</p>	<p><input checked="" type="checkbox"/> Plan possesses the start date of plan implementations beginning no later than April 28, 2020. Comments:</p>
<p><b>Element #8 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>9. Provide for assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under the Postsecondary Enrollment Options Act, 1996 PA 160, as amended, MCL 388.511 to 388.524, and the Career and Technical Preparation Act, 2000 PA 258, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.</p>	<p><input checked="" type="checkbox"/> Plan provides for assistance to pupils enrolled in postsecondary dual enrollment courses. Comments:</p>
<p><b>Element #9 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>

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<p>10. Provide or arrange for continuation of food distribution to eligible pupils.</p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Plan provides for continuation of food distribution to eligible pupils. Comments:</p>
<p><b>Element #10 Approval</b></p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Fully <u>  </u> Partially <u>  </u> No Evidence of this component Revisions Needed (if any):</p>
<p>11. Continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.</p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Plan pays school employees while redeploying staff to provide meaningful work in the context of the plan. Comments:</p>
<p><b>Element #11 Approval</b></p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Fully <u>  </u> Partially <u>  </u> No Evidence of this component Revisions Needed (if any):</p>
<p>12. Provide for evaluation of participation in the Plan by pupils.</p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Plan provides for evaluation of pupil participation in the plan. Comments:</p>
<p><b>Element #12 Approval</b></p>	<p><u>  </u> <input checked="" type="checkbox"/> <u>  </u> Fully <u>  </u> Partially <u>  </u> No Evidence of this component Revisions Needed (if any):</p>

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<p>13. Provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.</p>	<p><input checked="" type="checkbox"/> Plan provides mental health supports to pupils. Comments:</p>
<p><b>Element #13 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>14. Provide for the district to support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that may follow it.</p>	<p><input checked="" type="checkbox"/> Plan provides the ability of districts/schools to support the efforts of the intermediate school district to mobilize disaster relief child care centers as described in the Executive Order. Comments:</p>
<p><b>Element #14 Approval</b></p>	<p><input checked="" type="checkbox"/> Fully <input type="checkbox"/> Partially <input type="checkbox"/> No Evidence of this component Revisions Needed (if any):</p>
<p>Optional</p>	<p><input type="checkbox"/> The District plans to adopt a balanced calendar instructional program for the 2020-2021 school year Comments:</p>



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Submitted Plan includes all required elements.

Plan is:

Approved  
 Returned for modification

ISD/RESA Superintendent: Kevin M. Ivers, Ph.D. Date: 04-20-2020