

# School Emergency Drills

## Documentation Form

### Type of Drill

- + Fire Drill (6 required)
- + Tornado Drill (2 required)
- + Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- + Standard
- + Class Change
- + Recess
- + Other Events (Lunch Hour)

Name of Reporting School: **Berrien Springs Discovery Academy**

Date of Drill: **9/30/2020** Time drill was held: **1330**

Exact time required to evacuate/shelter/secure:   1   min

Total Participants: Approx. **20**

Remarks: \_\_\_\_\_

This report is for emergency drill # **2** for school year 2019-20

Name of person conducting drill: **Bill Bergan**

Title of person conducting drill: **Director**

Signature of person conducting drill: \_\_\_\_\_ 

Drill was coordinated with:

- + Emergency Management Coordinator

Name & Title \_\_\_\_\_

**AND**

- + Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Det. Rick Smiedendorf; Sec 050700

**OR**

- + Fire (fire chief or designee)

Name & Title Rick Smiedendorf