

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events (Lunch Hour)

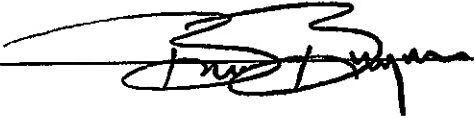
Name of Reporting School: **Discovery Academy**
Date of Drill: **January 7th 2021** Time drill was held: **930**
Exact time required to evacuate/shelter/secure: **4min**
Total Participants: **14**

Remarks: _____

This report is for emergency drill # **4** for school year

Name of person conducting drill: **Bill Bergan**

Title of person conducting drill: **Director**

Signature of person conducting drill: _____


Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title

OR

- Fire (fire chief or designee)

Name & Title _____