

# School Emergency Drills

## Documentation Form

### Type of Drill

- Fire Drill (6 required) #5
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events (Lunch Hour)

Name of Reporting School: \_\_\_\_\_ Mars Elementary

Date of Drill: 6/2/21 Time drill was held: 3:00

Exact time required to evacuate/shelter/secure: 2 min

Total Participants: 243

Remarks: \_\_\_\_\_

This report is for emergency drill # 5 for school year 2019-2020

Name of person conducting drill: DeeAnn Melville- Voss

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_