

# School Emergency Drills

## Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events (Lunch Hour)

Name of Reporting School: **Berrien Springs Middle School**

Date of Drill: 3/8/21 Time drill was held: 1:30 p.m.  
Exact time required to evacuate/shelter/secure: 1:34 p.m.  
Total Participants: 342

Remarks: \_\_\_\_\_

This report is for emergency drill # 8 for school year 2019-20

Name of person conducting drill: **Pete Anderson**

Title of person conducting drill: **Dean of Students**

Signature of person conducting drill: \_\_\_\_\_  


Drill was coordinated with:

- Emergency Management Coordinator

Name & Title N/A \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title N/A \_\_\_\_\_

**OR**

- Fire (fire chief or designee)

Name & Title N/A \_\_\_\_\_