

# School Emergency Drills

## Documentation Form

### Type of Drill

- Fire Drill (6 required)  
 Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- Standard  
 Class Change  
 Recess  
 Other Events (Lunch Hour)

Name of Reporting School: STEM Central

Date of Drill: 9/16/20 Time drill was held: 2:16

Exact time required to evacuate/shelter/secure: 4mins.

Total Participants: 25

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2019-20

Name of person conducting drill: Emma Haggood

Title of person conducting drill: PLTW Coordinator

Signature of person conducting drill: \_\_\_\_\_

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_