

INVITATION TO BID

PROJECT NAME: Merrill Roof Replacement, 148 N. Midland St., Merrill, MI 48637

PROJECT DESCRIPTION:

Remove all roofing materials down to the existing metal deck. Inspect metal decking and replace/repair as needed. Mechanically fasten new insulation composite (R-30). Apply induction welded 50 mil KEE membrane. Provide manufacturer's 20-year warranty.

OWNER: Berrien Springs Public Schools
285 Sylvester Avenue
PO Box 130
Berrien Springs, MI 49103

(Administrative Offices)

ARCHITECT: CARMi Design Group
68817 Cass Street
P.O. Box 627
Edwardsburg, MI 49112
Phone: 269-663-5073

BID DATE:

Bids will be received at the district's Administrative Offices at 285 Sylvester Ave., Berrien Springs, MI 49103 until **February 18, 2021, at 2:00 PM (local time)**.

Bids will be publicly opened at the Administrative Offices and read aloud at this time. Bids received after this time will not be considered and will be returned to the bidder unopened.

Bids shall be properly and completely executed on the Bid Proposal Form included within the Project Manual and hard copies should be submitted in duplicate. Bids shall be clearly marked with "**Merrill Roof Replacement**" on the front of the submitted envelope.

Bids being delivered via FedEx, UPS, or USPS Priority Mail should be addressed to Ellen Hasse, Berrien Springs Public Schools, 285 Sylvester Ave., Berrien Springs, MI 49103.

Bids may also be submitted electronically, via email. Bids must be received no later than 2:00 PM on February 18, 2021. To allow time for processing and printing, please email bids as early as possible. A PDF containing all required bid documents may be emailed to Ellen Hasse at ehase@homeoftheshamrocks.org. Copy Tony Leininger, tony@carmi.biz, on bid submissions and put "Merrill Roof Replacement Bid Attached" in the subject line. Please combine individual PDFs into one document.

PRE-BID MEETING:

A pre-bid meeting will be held on February 9, 2021, at 1:00 PM at the project site: 148 N. Midland Street, Merrill, MI 48637.

DOCUMENT AVAILABILITY AND USE:

Bid Documents may be viewed at the following **Plan Rooms** on or after **February 4, 2021**.

Builders Exchange of
Kalamazoo
3431 East Kilgore Street
Kalamazoo, MI 49001-5513

Builders Exchange of
Michigan
678 Front Ave NW,
Suite 330
Grand Rapids, MI 49504

McGraw-Hill Construction
Dodge
401 Hall Street SW
Suite 128B
Grand Rapids, MI 49503

McGraw-Hill Construction
Dodge
2521 E. Michigan Ave.
Lansing, MI 48912

CDC News
One Oakbrook Terrace
Oakbrook Terrace, IL 60181

Construction Association
of Michigan
43636 Woodward St.
Bloomfield Hills, MI 48302

Bona Fide bidders may obtain Bidding Documents from the Architect's Office upon payment of \$50.00 for each set with a limit of three (3) sets. Checks made payable to CARMi Design Group. Please note that the **P.O. Box must be included** when sending items to CARMi Design Group via the USPS or it will not be delivered.

Said Payment for Bidding Documents shall be refunded to bidders, provided Bidding Documents are returned intact and in good condition to CARMi Design Group within five (5) calendar days after bid due date. There will be no exceptions.

Bidding documents are also available electronically at no charge, via email. Please email your request to Susan Weiss, **susan@carmi.biz**.

BONDS:

A five percent (5%) Bid Bond shall accompany each bid. The successful bidder will be required to provide a Performance Bond, Labor and Material Bonds, and certificates of Liability and Worker's Compensation Insurance.

OTHER CONDITIONS AND INFORMATION:

1. Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Berrien Springs Public Schools board of education or the superintendent of the school district.
2. No bidder may withdraw their bid for a period of **Thirty (30) calendar days** after the date set for bid opening.
3. Public Act 517 of 2012 (effective December 31, 2012) enacted the "Iran Economic Sanctions Act", which prevents "Iran linked businesses" from bidding on a school district or ISD's request for proposals ("RFP"). This law requires that persons submitting bids certify that they are not an "Iran linked business," which is defined as either:
 - a) A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
 - b) A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.
4. Berrien Springs Public Schools reserves the right to reject any or all bids, to waive any defects or irregularities in bids, and to accept any bid which is deemed most advantageous to the public interest.