

School Emergency Drills

Documentation Form

Type of Drill

Time of Drill

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events (Lunch Hour) |

Name of Reporting School: Sylvester Elementary

Date of Drill: 9/29/2020 Time drill was held: 9:00

Exact time required to evacuate/shelter/secure: 2:03

Total Participants: 261

Remarks: _____

This report is for emergency drill # 2 for school year 20-21

Name of person conducting drill: Amy Williams

Title of person conducting drill: Principal

Signature of person conducting drill: *Amy Williams*

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title _____

And

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Rick Suedendorf, BSO7M - SRC

OR

- Fire (fire chief or designee)

Name & Title _____