

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events (Lunch Hour)

Name of Reporting School: _____ Sylvester _____

Date of Drill: 9/13/2019 Time drill was held: 9:15AM

Exact time required to evacuate/shelter/secure: 3 min 20 sec

Total Participants: 415

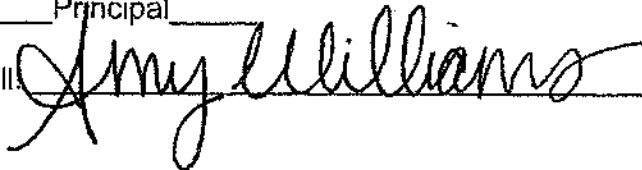
Remarks: _____

This report is for emergency drill # 1 for school year 2019-2020

Name of person conducting drill: Amy Williams

Title of person conducting drill: Principal

Signature of person conducting drill: _____



Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____