

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events (Lunch Hour)

Name of Reporting School: STEM Central

Date of Drill: 10/22 Time drill was held: 7:45

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 36

Remarks: _____

This report is for emergency drill # 1 for school year 2019-20

Name of person conducting drill: Emma Haygood

Title of person conducting drill: PLTW Coordinator

Signature of person conducting drill: emma haygood

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Rich Smith 850781-580

OR

- Fire (fire chief or designee)

Name & Title _____