

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Berrier Springs Virtual Academy

Date of Drill: 10/1 Time drill was held: 10 AM (pm/am)

Exact time required to evacuate/shelter/secure: 45 sec

Total Participants: 9 students & 4 staff

Remarks: _____

This report is for emergency drill # 205 for school year 2020-2021

Name of person conducting drill: Rachel Stout

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title [Signature] Sheriff [Signature] SRO - BS 0710

OR

Fire (fire chief or designee)
Name & Title _____