

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Bernew Springs Virtual Academy

Date of Drill: 2/22/21 Time drill was held: 10 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 6

Remarks: We discussed the two types of Lockdown (outside threat vs. inside threat) and what to do in either situation.

This report is for emergency drill # 3 for school year 20/21.

Name of person conducting drill: Rachel Stout

Title of person conducting drill: Principal

Signature of person conducting drill: R Stout

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____